



# Large Bookings/Events

(7-12 persons)

Details and T&Cs



## *Our Offering*

Thank you for choosing us to help host your celebration. We want you to have a wonderful time with good food, drinks and atmosphere but do ask the following as you are a large party (between 7 to 12 persons);

## *Afternoon Tea*

£27.50 per person (including unlimited pots of Tea or Coffee)

- Upon booking we will collect credit/debit card details to hold in our secure system. If you cancel or make any amendments up to 72 hours prior to your reservation no charge is taken. If however you cancel entirely without giving us 72 hours notice you will be charged £10 per person i.e. if your booking is for 10 people and you cancel completely within the 72 hours of your reservation then a charge of £100 will be implemented. If you need to reduce numbers you can do so up to 48 hours in advance of your reservation, otherwise a £10 per person charge would be implemented per reduction i.e. if you are a party of 10 and 2 of your party couldn't attend but 8 still do then £20 would be chargeable up to 48 hours before your booking.
- A maximum of 5 card payments to pay the final bill is requested. You are welcome to pay in cash also.
- Table decorations are welcome, balloons, signage etc but we ask no confetti or similar please and that nothing is placed on our walls or blocking any pathways for the staff. Please take all decorations with you when you leave. If any decorations are left we may impose a £20 charge.
- Please note we can only allow a maximum of 10 minutes prior to your booking time for 1 or 2 people to arrive and arrange decorations.
- Please notify us of any dietary requirements upon booking and up until 72 hours prior to your booking.
- A discretionary 10% service charge for parties of 10 or more to your final bill, reflective of catering for a large group.

Late Arrivals: In order to assist the flow of our bookings, please note we may begin to bring your pre ordered food to the table 15 minutes after your booked time, even if your entire party has not arrived.

## *Main Menu (pre order required)*

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## Main Menu continued....

- A maximum of 5 card payments to pay the final bill is requested. You are welcome to pay in cash also.
- Table decorations are welcome, balloons, signage etc but we ask no confetti please and that nothing is placed on our walls or blocking any pathways for the staff. Please take all decorations with you when you leave. If any decorations are left we will impose a £20 charge.
- Please note we can only allow a maximum of 10 minutes prior to your booking time for 1 or 2 people to arrive and arrange decorations.
- A pre order of your food choices is required 72 hours prior to your reservation to [bookings@thelanedea1.co.uk](mailto:bookings@thelanedea1.co.uk). A pre order form will be provided via email to make it easier for the organiser.
- A discretionary 10% service charge for parties of 10 or more to your final bill, reflective of catering for a large group.

Please note the following, should you wish to increase your group number by more than 12, a separate events and terms and conditions sheet can be sent;

- There is no hire charge, however if your booking is for 13 people or more on a Saturday afternoon or evening or Sunday afternoon, a minimum spend of £660 will need to be reached. We have limited space upstairs and once we go above this number it affects our ability to book other customers in on all available tables. This is only limited to Saturdays and Sundays (our busiest days). For example if you were wishing to book for 16 people and they each spent £27.50 per person your bill will total £440 and you/they would be required to spend a further £13.75 each or pay an additional £220 total to reach the minimum. Please also note the cancellation period for this type of booking extends to 1 week's notice if cancelling in full.